



**CAMDEN SCHOOL FOR GIRLS**  
**HEAD OF CLASSICS (temporary maternity leave)**

**Departmental Information**

The Classics Department presently comprises the HOD, one full-time teacher and one part-time teacher.

All students have two periods of Classical Civilisation in Year 8 and choose between continuing with Classical Civilisation or starting Latin for two periods a week in Year 9. We also offer an extra-curricular Introduction to Greek at KS3.

At Key Stage 4 Classical Civilisation and Latin are GCSE options. There is usually one Latin and one Classical Civilisation group in both years 10 and 11. We also teach Ancient Greek from year 10 to GCSE in an after-school programme.

Classical Civilisation is a popular subject in the Sixth Form and Latin also maintains a healthy presence in both Year 12 and Year 13. We teach Greek to AS Level as a fourth subject. Every year pupils successfully apply to Oxbridge and other universities to read Classics.

We organise many extra-curricular trips to the theatre, to museums and to lectures. We also run a yearly trip to Italy or Greece with the Sixth Form. We regularly host academic speakers in the school, and sometimes put on productions.

In addition to leading the department the successful candidate should expect to teach Classical Civilisation, Latin and Ancient Greek throughout the school.

**Job Description**

The following duties and responsibilities of all teaching members of the Classics Department are in addition to the standard job descriptions for all teachers at Camden School for Girls

- 1) Teaching Classical Civilisation and Latin in Years 8 and 9.
- 2) Teaching GCSE Classical Civilisation, Latin and Greek in Years 10 and 11.
- 3) Teaching A Level Classical Civilisation, Latin and AS Greek in Years 12 and 13.
- 4) Planning and preparing courses and lessons, including contributing to the work of the department by writing, reviewing and updating schemes of work.
- 5) Updating module tests and revision materials for particular modules or topics.
- 6) Taking responsibility for the resources for particular modules or topics.
- 7) Assessing, recording and reporting on the development, progress and attainment of students in line with the department's assessment policy.
- 8) Working as part of a team.



As a Head of Department you would also be expected to have the following qualities:

1. The ability to lead and organise staff.
2. The ability to work under your own initiative.
3. The ability to coordinate the day-to-day running of the department.
4. The ability to undertake curriculum, planning and monitoring.
5. The ability to offer support to other department members in areas such as classroom management, lesson preparation, assessment and record keeping.
6. The ability to strategically improve and develop the department and monitor this through whole school mechanisms such as Department Improvement Plans and exam analysis.

**Our criteria for selection will be evidence of:**

1. Experience of middle leadership or demonstrable readiness to become a middle leader.
2. Good honours graduate with a qualification to teach Classics at every level.
3. Familiarity with the principles underlying Classics teaching at every level and new developments in Classics teaching, such as the current curriculum issues.
4. Ability to communicate clearly in speech and writing and to promote the subject within the school community.
5. Sympathy with the aims and ethos of the school and a sympathetic awareness of the broader needs of students.
6. Willingness to lead on the extra-curricular activities organised by the department.
7. An understanding of, and a commitment to carrying out, equal opportunities policies.

**Person Specification**

1. Experience of middle leadership or demonstrable readiness to become a middle leader.
2. Proven success as a teacher.
3. Experience teaching Classics throughout the key stages.
4. A strong academic record.
5. A strong commitment to the extracurricular life of the department.
6. Commitment to and enthusiasm for the aims, values and ethos of Camden School for Girls.